

PowerPoint Assignment

Objective: This assignment will help you prepare a variety of slides for your up-and-coming TUSC presentations and for other tasks throughout the school year. I will mark this PowerPoint assignment in both the Writing and Media strands.

Curriculum Expectations: **Writing** - Publishing 3.7
Media - Form 3.2, Conventions and Techniques 3.3,
Producing Media Texts 3.4

Your Task:

- 1) You will create 4-5 slides for a power point presentation that you will show to Mrs. Wiggins in a one-to-one conference.
- 2) You can choose to complete your slides on a famous Canadian or on a career that you might like to pursue in the future. This task is steering away from topics already covered in TUSC, so if you have an additional topic that you would like to work on and that is not something from TUSC, please speak to Mrs. Wiggins.
- 3) You will have 3-4 periods of class time to complete this task – use your time wisely. PLAN, DESIGN, DELIVER.

Words of Advice...

- ☉ Choose a template that is clear and connects with your topic.
- ☉ Keep things simple – AVOID clutter and too much text
- ☉ Use an easy to read font for the body of your power point (Sans Serif works best on a screen, Arial, Helvetica, or Calibri also work well). Use decorative fonts ONLY for headers and ONLY if they are easy to read
- ☉ Put dark text on a light background (easiest to read)
- ☉ Align text left or right (center is harder for the audience to read and follow)
- ☉ Use high quality graphics. Use images that fit your topic clearly and are related to the slide you are talking about.
- ☉ If you imbed a video, make sure it is short and connected to the content.
- ☉ Have a hook at the beginning – think about what would get your audience to sit up and take notice.
- ☉ CHECK your spelling and grammar!

Here is a great Infographic with some good advice...

<http://cdn3.gurl.com/wp-content/uploads/2014/12/oralpresentationtips10.jpg>

Here is a video link to show you how to make a good presentation – it is not just power point related, but it has a lot of good advice to help you have a great TUSC presentation. It is geared towards adults but other than asking for a promotion, all other information is very helpful.

<https://www.youtube.com/watch?v=i68a6M5FFBc>